



RICHMOND PARKS & RECREATION

Newsletter December 2013

Your pathway to fun! Great parks, great programs,
great events, all family friendly!



Check us out on Facebook at facebook.com/richmondparks

Follow us on Twitter at twitter.com/RichmondINParks



Greetings

Welcome

The weather outside is getting frightful! But we're not going to let a little cold get in our way of having fun. We hope everyone had a lovely Thanksgiving holiday. Now we're ready to get to the season of hot chocolate, candy canes, snow, and sledding!

We have some exciting things coming up and want you to know all about them!

Our Mission...

The Richmond Parks and Recreation department provides for the positive development and well being of the Richmond community through the provision of parks, greenways, trails and recreational programming and facilities while working in cooperation with other service providers and partners in the community to maximize all available resources.

Volunteer!

We need volunteers to assist us at many of our events. Volunteer tasks may include: setting up and running children's games, leading arts and crafts, monitoring lines, tearing down, etc.

To show our appreciation for the hours of service donated by our volunteers, we have created an incentive program. Organizations can sign up for the program and then we will keep a log of hours donated. These hours can then be traded for facility rentals. If you would like more information, please contact our office today!

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Get in Touch!

Let us know your comments or concerns!

Address:

2200 East Main Street
Glen Miller Park (next to playground)
Richmond, IN 47374

Contact:

Telephone: (765) 983-PARK (7275)
Email: parks@richmondindiana.gov

Hours: Monday - Friday; 8 a.m. - 5 p.m.
www.richmondindiana.gov

Other Important Numbers:

Cordell Municipal Pool: 983-7292
Middlefork Reservoir: 983-7293
Richmond Community Senior Center: 983-7300



What's New



Frostbite 5K Volunteers

We are still in need of volunteers to help us with the Rosemary Weigel Frostbite 5K on December 7. We're looking for people to pass out water, help at the pre-registration table, help clean up, and help with parking.

People from all over Indiana and even counties in Ohio come out for our 5K. It also takes a lot to pull it off.

Our 5K is named after Rosemary Weigel, longtime park employee, who passed away in February 2012.

If you're able to help, please send an email to aestabrook@richmondindiana.gov. We're recognizing volunteers from organizations on our social media sites, website, and at the event. Know a group that would love to help out? Let us know soon!

Social Media



Are you on social media? We are too! Like us on Facebook at [facebook.com/richmondparks](https://www.facebook.com/richmondparks). You can also follow us on Twitter at twitter.com/RichmondINParks.



These sites will be able to update you the quickest. Feel free to ask us questions and interact with us on these sites too.



Please note that the typical office day is Monday - Friday 8 a.m. - 5 p.m. Questions posted on our social media sites may not be answered during the evening or weekend.

Disclaimer: The purpose of our social media is to provide updates and present matters of public importance. While the City welcomes comments, the page is not a public forum. Any inappropriate comments are subject to removal by the moderator.

'Tis the Season

We're looking for groups to help get us in the holiday spirit! If you are part of a group or organization and would like to perform in front of the community for our Frostbite 5K or Celebration of Lights events, please let us know! Reach us at aestabrook@richmondindiana.gov to reserve your spot today!



We're looking for singing, dancing, cheering, and others to help put us in the mood.

Winter Break Camp



Due to a shortage of staff, Winter Break Camp will have to be postponed until next year. We're sorry for the inconvenience.

Registration for Frostbite

Frostbite 5K Information

The race begins at 5 p.m. in Glen Miller Park. Everyone is invited to join in the run/walk experience. For the area's runners, they'll be able to compete in the last race in the Wayne County Challenge, bringing to an end the year's eight 5K race commitment. For the walkers, it'll be a 5K like no other.



Our 5K is the only evening run/walk in the Wayne County Challenge. It gives us the perfect backdrop to light the park with luminaries, play holiday music throughout the race, serve hot chocolate, and showcase performances throughout the event.

Immediately after the 5K, our Celebration of Lights event takes over. It features carriage rides, holiday music, more hot chocolate, and a visit from Santa Claus!

You won't want to miss this 5K experience!

Downloadable form located at: http://www.richmondindiana.gov/Our_Government/Departments/Parks_and_Recreation.htm

Pre-registration

Pre-registration ends Nov. 22.

Pre-register at the Parks Office, located at 2200 East Main Street, Richmond, IN. All pre-registered participants are guaranteed sport pull bag, fleece headband, and light. Price jump after the extended Nov. 29 deadline, and

no guarantee on Frostbite 5K items. You can also send your entry form to (but be sure to sign the waiver!):

Parks Dept
Attn: Frostbite 5K
50 North 5th Street
Richmond, IN 47374

Cost: \$20. (Make checks payable to City of Richmond)

Day of Registration

Day of registration, register between 3:45-4:45 p.m. Registration ends 15 minutes before race start time.

Cost: \$25. (Make checks payable to City of Richmond)

Awards

All entries will be eligible for a door prize. The top three (3) male and female overall will receive awards, along with the top three (3) places in each age group.

An awards celebration will take place following the race at the Bandshell. Warming stations, refreshments, and snacks will be available to participants.

AGE GROUPS	
Male & Female	
9 & under	40-44
10-12	45-49
13-15	50-54
16-18	55-59
19-24	60-64
25-29	65-69
30-34	70-
35-39	

The Rosemary Weigel

FROSTBITE 5K

Be a part of the FINAL 5K in the Wayne County Challenge with our run/walk through Glen Miller Park. Race begins at 5 p.m.



The park will be a sight to see! It'll light up with luminaries and holiday music. We'll showcase performances and drink hot chocolate! It's the 5K you have to experience!

Afterward, join us in the

Celebration
of
Lights
Free event For all ages

Prizes for
top finishers

Registration and
awards take place at
the Bandshell

Pre-registration: \$20

Pre-register at the Park Office (2200 E. Main Street)

Day of: \$25

Day of Registration: 3:45-4:45 p.m.

DECEMBER 7

Celebration of Lights

Free event For all ages

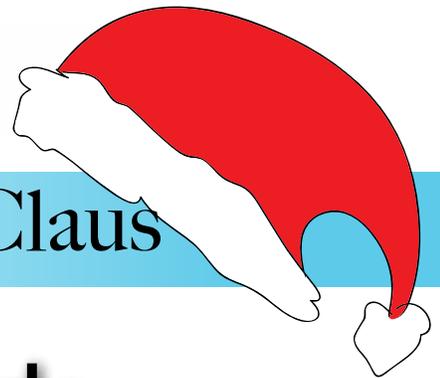


Hot Chocolate

Luminaries lighting the park

Carriage rides around the lake

Visit from Santa Claus



Glen Miller Park
Saturday, December 7
6 - 9 p.m.



Brought to you by Richmond Parks and Recreation. For more information
or to find out about other events call 765-983-7275 or visit www.richmondindiana.gov

December 2013

Frostbite 5K

Don't miss out on the last race in the Wayne County Challenge, happening December 7 at 5 p.m.

Take an evening run or walk through Glen Miller Park, and stay afterward for the Celebration of Lights.

Here's one runner's description of the Frostbite 5K: "A fun early evening run through luminaries on the rolling hills of Glen Miller Park. The course has been the same for several years, entirely on paved roads. Buffalo Hill comes late in the race, and the finish is a long, fast downhill after the hill's crest."



For more information about the Wayne County Challenge, please visit www.wcchallenge.org.

In memory of Rosemary Weigel.

Celebration of Lights

Our annual "Welcome to Winter" happens in Glen Miller Park. The park becomes a winter wonderland when we line the roads with thousands of luminaries. To add to the atmosphere, we feature carriage rides around the lake, seasonal music, a visit from Santa Claus, hot chocolate and more.



Celebration of Lights



After joining us in the Rosemary Weigel Frostbite 5K, we suggest you bundle up to take a serene stroll through the park!

Cost: Free

Ages: All

Dates: Saturday, December 7th

Time: 6 - 9 p.m.

Location: Glen Miller Park



Winter Break Camp

Due to a shortage of staff, Winter Break Camp will have to be postponed until next year. We're sorry for the inconvenience.

Facility Rentals

Your Event in the Park

We have enclosed and open-air shelters throughout Richmond. Let one of our cabins, outdoor shelters or pavilions be the host of your special event! From birthday parties to bridal showers to church gatherings, our facilities are perfect places for your groups to meet. Rent by calling (765) 983-7275 or stopping by the Parks Office in Glen Miller Park.

** Most enclosed rentals include indoor restrooms and kitchen facilities.

** A \$50.00 key/damage deposit is required for enclosed facilities when you pick up your key.

** All Open Air Shelters have a 50 percent discount on weekdays (except holidays).

Glen Miller Park

Enclosed Facilities:

Mac's Shack: Capacity: 36
Rate: \$60.00 Holiday Rate: \$85.00

Charles House: Capacity: 40
Rate: \$70.00 Holiday Rate: \$95.00

*Handicap Ramp; A/C

Don's Cabin: Capacity: 66
Rate: \$70.00 Holiday Rate: \$95.00

Glen Miller Band Shell: Certificate of Liability Required
\$275.00/day; \$200 deposit

Open Air Shelters:

Medium Shelters (#3,7-11): Capacity 36 - 54
\$39.75

Large Shelter (#4): Capacity 96
\$45.00

X-Large Shelter (#2): Capacity 120
\$50.50

Starr Gennett Building

Enclosed Facility: Capacity 600
Certificate of Liability Required
\$275.00/day; \$200 deposit

Mary Scott Park

Enclosed Facility: Capacity: 42
Rate: \$70.00 Holiday Rate: \$95.00

Open Air Shelter: Capacity 36
\$45.00

Springwood Lake Park

Enclosed Facility: Capacity 150
Rate: \$150.00 Holiday Rate: \$175.00

Open Air Shelter: Capacity: 36
\$39.75

Middlefork Reservoir

Enclosed Facility: Capacity 54
Available April 1– October 31
Rate: \$65.00 Holiday Rate: \$95.00

Open Air Shelters:
Medium Shelter (#1): Capacity 40
\$45.00

Large Shelters (#3, 4): Capacity 54
\$45.00

Other:

Richmond Senior Community Center - Call 983-7300
Cordell Municipal Pool - Call 983-7292

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Richmond, Indiana, will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The City of Richmond, Indiana does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The City of Richmond will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Richmond programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communication accessible to people who have speech, hearing or vision impairments.

Modifications to Policies and Procedures: The City of Richmond will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcome in the City of Richmond offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Richmond, should contact the office of D. Sue Roberson, ADA Coordinator, by telephone (765-983-7244) or email (sroberson@richmondindiana.gov) as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City of Richmond, Indiana, to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Complaints that a program, service or activity of the City of Richmond, Indiana, is not accessible to persons with disabilities should be directed to D. Sue Roberson, ADA Coordinator, 50 North 5th Street, Richmond, IN 47374, telephone 765-983-7244, or email sroberson@richmondindiana.gov.

The City of Richmond, Indiana, will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are accessible to persons who use wheelchairs.

City of Richmond, Indiana
Grievance Procedure Under
The American with Disabilities Act

This Grievance Procedure is established for the City of Richmond, Indiana, to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Richmond, Indiana. The City's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request. The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

D. Sue Roberson
ADA Coordination/Director of Human Resources
City of Richmond, Indiana
50 North Fifth Street
Richmond, IN 47374

Within 15 calendar days after receipt of the complaint, D. Sue Roberson as ADA Coordinator, or her designee, will meet with complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, D. Sue Roberson as ADA Coordinator, or her designee, will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Richmond, Indiana, and offer options for substantive resolution of the complaint.

Staff Directory

Administration Staff

Bill Thistlethwaite	Superintendent	983-7276	billt@richmondindiana.gov
Jim Dykes	Assistant, Superintendent	983-7423	jdykes@richmondindiana.gov
Christy Mosey	Business Manager	983-7271	
Sheila Mills	Administrative Assistant	983-7270	
Faye Paul	Receptionist	983-7275	
Penny Klusman	Part-time Bookkeeper	983-7277	

Recreation Staff

Alisha Estabrook	Special Projects Coordinator	983-7420	aestabrook@richmondindiana.gov
Leslie Hall	Senior Services Coordinator	983-7300	lhall@richmondindiana.gov
Marshall Ma	Wellness Coordinator	983-7425	marshall@richmondindiana.gov
Larry Swihart	Golf Division Director	983-7287	lswihart@richmondindiana.gov

Parks and Recreation Board

Deanna Beaman President
Mike Foley Vice President
Dr. Karen Montgomery Member
Gary Turner Member
Clay Miller City Council Liaison

Important Phone Numbers

Maintenance Building 983-7319
Municipal Pool 983-7292
Senior Center 983-7300
Middlefork Reservoir 983-7293
Highland Lake Golf Course 983-7287

Please Remember to Thank our Sponsors who make these programs possible...



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