

RICHMOND PARKS & RECREATION DEPARTMENT

Dear Softball Captain:

Thank you for being a part of our 2014 Summer Softball Leagues. **As captain, you will be responsible to know all of the league information and pass this information on to your players. Please read this letter and all enclosures very carefully.**

The registration deadline for all leagues is : **Friday, April 4, 2014.**

LEAGUE FEES:

INDUSTRIAL	\$490.00
COMMERCIAL	\$490.00
MIXED	\$315.00

When registering a team, make sure the Park has the following information:

1. Team name (the way you want it on the schedule and in the newspaper).
2. Captain's name, address, and phone numbers (home and work).
3. League and division preferred (NEW TEAMS ONLY): "A" (upper) "B" (middle) "C" (lower).
Note: Teams will be seeded in the post season tournament by division and then by record; i.e., all "A" division teams will be seeded above all "B" division teams regardless of their record.
4. The teams that won the "B" and "C" regular season divisions last year will be moved up one division, teams that finished in last place in the "A" and "B" divisions could be moved down one division. --Any team may request to move up divisions only.
5. Any special requests for scheduling (the schedule will not be changed after it is printed).
I will do my best, but requests are not guaranteed for the season or tournaments.

The **Softball Organizational Meeting** for all leagues will be at Don's Cabin in Glen Miller Park on **Monday, April 14th**. The team Captain or a team representative **must attend this meeting** for your team to participate in the league. **No exceptions - No excuses!** Each league will meet at the following time:

. **Mixed.....6:45 p.m. Industrial and Commercial.....7:30 p.m.**

League rules, procedures, schedules, roster forms, etc., will be discussed at this meeting. You will also receive your league scorebook.

Enclosed is a copy of the roster form. You must have each player's printed name, **signature**, home address, phone number, and age for the player to be eligible to play. The completed roster must be turned in at the organizational meeting, or the team will forfeit every game played until a completed roster is on file with the Park Office.

Eligibility Information

1. All players must be 18 years of age **and** out of high school.
2. A player may not play on two teams in the same league.
3. At no time during the season may the roster exceed twenty players.
4. **NO deletions** may be made to the roster until the following dates:

Industrial League / May 12 – May 16
Mixed Leagues (Thurs) / May 19- May 23

Commercial League / June 2 - June 6

- All roster changes must be completed by **12:00 Noon** the last day of the open roster period. No players may be added after these dates. Plan ahead; include any substitutes you may need for the rest of the season.
5. Changes **must** be made in **person** (no exceptions - no excuses) by the new player. He/She must fill out and sign their name to their new team's original roster form. Player deletions from a team's roster may be made over the phone (# 983-7275) *only by the team captain*.
 6. **Industrial League only:** All players must be full-time employees of one company; one city, county, state, or federal government; or one military installation. This includes:
 - a. A player must have been continuously employed by the company on a full-time basis since April 1 of this year.

- b. A player must work the minimum number of hours per week normally worked at the industry by a full-time employee.
- c. A player must receive payment directly from the company. No employees from a temporary service will be eligible.
- d. A player who has established seniority on the job and is temporarily laid off (must have worked sometime in 2013, may continue to play in the Industrial League if he/she does not secure full-time employment with another business associated with the league.
- e. A player who quits, is fired, or is no longer employed may not continue to compete.
- f. In case of a complete factory shut-down, members of that factory roster shall be allowed to finish the season while working elsewhere.
- g. Employment will be verified before the start of the season.

If any of your players do not qualify, the team cannot play in the Industrial League. The team may play in the Commercial League.

General Information

All leagues will begin the week of **April 21, 2014** (weather permitting). Games will be scheduled at 6, 7, 8, and 9 p.m., and played at the Clear Creek Park diamonds on the following days.

Industrial League:	Monday nights and Tuesday nights
Commercial League:	Wednesday nights
Mixed League:	Thursday nights

Schedules will be available at the organizational meeting.

Uniforms: It is recommended that all players on the same team wear the same color shirt.

Rain-outs: Rain-outs will be played on the first available regular league night.

Softballs: When your team supplies a new softball or a good used softball, you need to use an approved softball. This season we will be using 12 inch – yellow optic black stitch MSP 44 / 400.O lbs max softballs. White stitch softballs are for fast-pitch. They are illegal for slow-pitch games by NSA rules.

More Important Information

As Captain, you are responsible for each player's knowledge of the following rules and all league rules:

1. **No alcohol is permitted on park property at any time! Persons caught drinking on park property or under the influence of alcohol while on the playing field or in the dugout will be suspended for the remainder of the softball season and may have charges brought against them, by the Parks and Recreation Dept.**
2. Foul language has been a continuous problem. To help eliminate this problem, the **Casual Profanity Rule** has been included in our league rules. Please read the information on this rule.
3. You are responsible for the conduct of your players. It is up to you and your team to make this a good league in which to play.
4. **No metal spikes are allowed.**

If you change your phone number or address, or if your team changes captains, let me know! If you miss any information, it is because I cannot get in touch with you.

If you have any questions or concerns, please give me a call at the Park Office, 983-7275. I am looking forward to a fun and exciting softball season!

Sincerely,

Jim Dykes, Assistant Superintendent