



Your pathway to fun! Great parks, great programs, great events, all family friendly!

Volume 2, Issue 1

April 2015 Newsletter

## Featuring:

- \* News to Know
- \* Photos of Past Events
- \* Events Still to Come

## Social Media:

- \* Facebook  
[facebook.com/richmondparks](https://facebook.com/richmondparks)
- \* Twitter  
[@RichmondINParks](https://twitter.com/RichmondINParks)
- \* Instagram  
[@richmond\\_parks](https://instagram.com/richmond_parks)



## Additionally:

- \* General Information
- \* Facility Rentals
- \* ADA requirements
- \* Staff Directory

[www.richmondindiana.gov](http://www.richmondindiana.gov)

## Note from the Office...

Thank goodness the days are getting warm again! We're so excited for summer and all the fun events we are planning!

We took a break during the cooler months from the newsletter because there just was not much going on for the community to attend. We were busy behind the scenes doing paperwork, planning for summer, searching for grants, and looking for people to hire for our summer positions!

If you know of anyone who is looking for summer employment, sent them to the Park Office! We can only offer our programs and keep our parks beautiful if we have qualified candidates to help us out! (More information later in the Newsletter.)

Stay tuned to our social media pages to stay updated about upcoming events. We're on Facebook, Twitter and Instagram! We also will start keeping up a Pinterest page, with ideas for crafts to make at

our summer camps!

As always, please be careful of those enjoying the outdoors when driving through the parks. We have many walkers, runners, children and families in our park on a daily basis. Keep a watchful eye and

drive slow for your own safety and the safety of others!

Until the next Parks Department Newsletter, take care and enjoy all the beautiful weather and activities happening in Richmond!



*Now taking applications for*

**JUKO Counselors**

Pool Management

Certified Lifeguards

Grounds Maintenance

Concession Workers

**AND MORE!**

# **Summer Seasonal Positions**

Pick up an application in the Park Office.  
Open Monday - Friday, 8 a.m. - 5 p.m.  
in Glen Miller Park.

**We're hiring qualified candidates to run our programs and to keep our parks beautiful! Fill out an applicaiton today!**

In need of: Camp Counselors, Concession attendants, Maintenance, Certified Lifeguards

**Soon our 2015 Summer Recreation Guide will be available! Keep you eye on our social media for it!**

**JUKO Registration Forms will be available soon! Keep an eye on our social media pages!**



Proudly Presents

# JUST US KIDS OUTDOORS

**Free Summer Day Camp: June 1 - July 10**

**Free Lunches ☆ Arts and Crafts ☆ Swimming  
Water Days ☆ Fire Sprays ☆ Field Trips ☆ Volunteering  
Games ☆ Talent Show ☆ Dress Up Days**



## **JUKO STAFF:**

- ☆ Pass Police Background and Sex Offender's Checks
- ☆ Attend training week prior to the start of camp covering topics such as developmental stages, recognizing child abuse, and psychological aspects of children
- ☆ Are CPR and First-Aid Certified

## **AGES:**

- JUKO is for children entering grades 1-6 in the fall
- ☆ Group One: first & second graders
  - ☆ Group Two: third & fourth graders
  - ☆ Team JUKO: fifth & sixth graders
- Children 12 - 16 can volunteer as Jr. Camp Counselors! Apply in the Parks Office!

## **TIME:**

- Convenient times for you!
- ☆ Morning (9 am - 12 pm) OR
  - ☆ Afternoon (1 pm - 4 pm)



# Art in the Park and Talented Tykes

Registration forms available now!



## Art in the Park

Ages: Art in the Park is for children entering Grades 1-6 in the fall

Dates: Tuesdays and Thursdays June 2 - July 9, 2015

Camp Location: Mary Scott Park

Time: 1 - 4 pm

Cost: \$30.00

Participants: Minimum 6, Maximum 20

## Talented Tykes

Ages: Talented Tykes is for children entering ages 3-5, must be potty trained

Dates: Tuesdays and Thursdays June 2 - July 9, 2015

Camp Location: Mary Scott Park

Time: 10 am - 12 pm

Cost: \$30.00

Participants: Minimum 6, Maximum 20

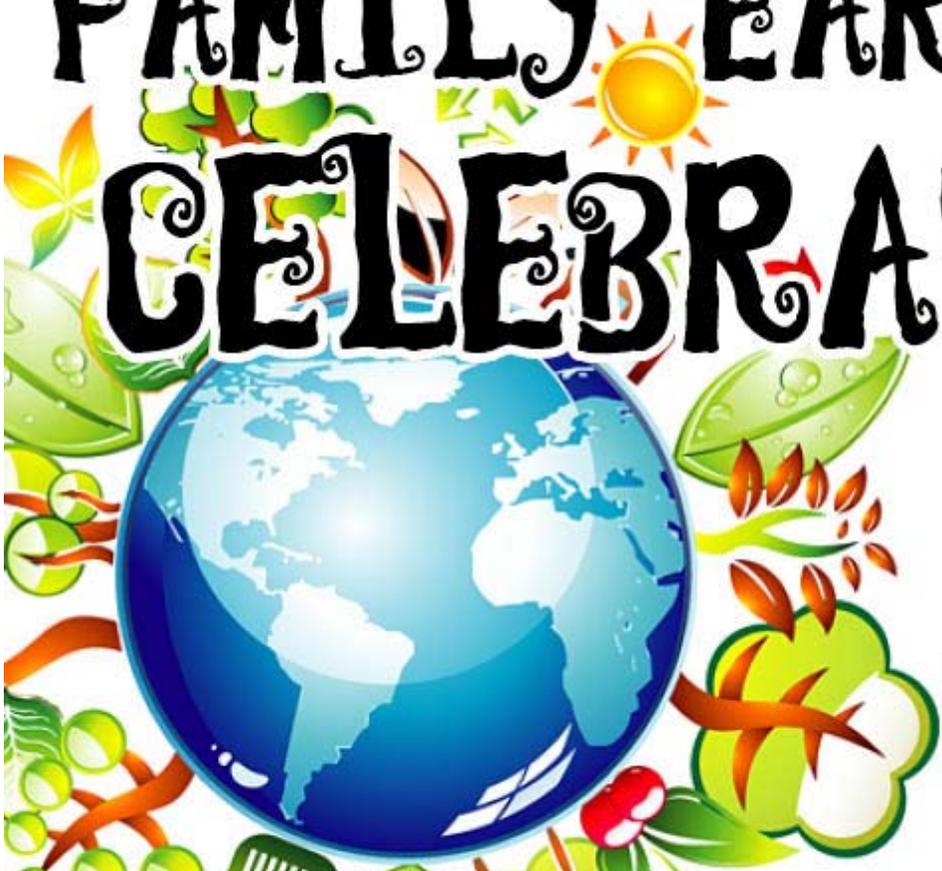
**More information about these programs on our website!**

# The Egg Hunt at McBride!

Thanks to our Bunny Sponsor First Bank Richmond, Walmart for candy donations, and for other organizations for joining us at the event (MRL, Hayes Arboretum, K-ready, and Birth to Five)! More photos at [www.Facebook.com/RichmondParks](http://www.Facebook.com/RichmondParks)



# FAMILY EARTH DAY CELEBRATION



April 25th, 2015  
10am – 2pm

Richmond Family YMCA  
1215 South J Street  
Richmond, IN 47374



## GORGE CLEAN UP

April 11, 2015

Help us on April 11, from 8 am - 12 pm as we clean up the Whitewater Valley Gorge from Test to Industries Road.

### **Volunteers**

Sign in at  
*Bicentennial Park*  
maintenance  
garage from  
7:30 - 8 am

**Dress** for the  
weather, bring  
your own gloves,  
and *we'll provide*  
*the trash bags and*  
*lunch!*

**Large groups**, please call 983-7423  
to pre-register to ensure your lunch!



Many Hands Make **LIGHT** Work

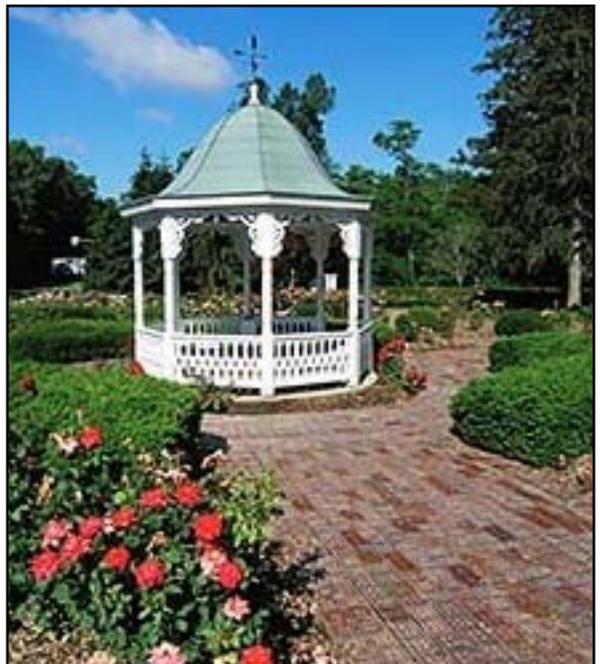
# 2015 Shelter Rentals



Shelters can be reserved for 2015 dates beginning on November 5th! Make sure to call us (983-PARK) or visit our office in Glen Miller Park to reserve the shelter you want! The shelters are easy to reserve, and we're more than happy to answer your questions!

You can host birthday parties, anniversary parties, bridal showers, baby showers, reunions, weddings in the Rose Garden, and more! We just might have the perfect shelter for your next event. Indoor and outdoor shelters available. Please check out our website to see what shelters we have and their amenities.

Some dates go fast, so make sure to reserve your date as early as possible!



**Shelters available in Glen Miller Park, Springwood Park, Mary Scott Park, and Middlefork Reservoir**



## Your Event in the Park

We have enclosed and open-air shelters throughout Richmond. Let one of our cabins, outdoor shelters or pavilions be the host of your special event! From birthday parties to bridal showers to church gatherings, our facilities are perfect places for your groups to meet. Rent by calling (765) 983-7275 or stopping by the Parks Office in Glen Miller Park.

\*\* Most enclosed rentals include indoor restrooms and kitchen facilities.

\*\* A \$50.00 key/damage deposit is required for enclosed facilities when you pick up your key.

\*\* All Open Air Shelters have a 50 percent discount on weekdays (except holidays).

### Glen Miller Park

#### Enclosed Facilities:

*Mac's Shack:* Capacity: 36  
Rate: \$60.00                      Holiday Rate: \$85.00

*Charles House:* Capacity: 40  
Rate: \$70.00                      Holiday Rate: \$95.00

\*Handicap Ramp; A/C

*Don's Cabin:* Capacity: 66  
Rate: \$70.00                      Holiday Rate: \$95.00

*Glen Miller Band Shell:* Certificate of Liability Required  
\$275.00/day; \$200 deposit

#### Open Air Shelters:

Medium Shelters (#3,7-11): Capacity 36 - 54  
\$45.00

Large Shelter (#4): Capacity 96  
\$45.00

X-Large Shelter (#2): Capacity 120  
\$55.00

Rose Garden Gazebo:  
\$100.00

### Starr Gennett Building

**Enclosed Facility:** Capacity 600  
Certificate of Liability Required  
\$275.00/day; \$200 deposit

### Mary Scott Park

**Enclosed Facility:** Capacity: 42  
Rate: \$70.00                      Holiday Rate: \$95.00

**Open Air Shelter:** Capacity 36  
\$45.00

### Springwood Lake Park

**Enclosed Facility:** Capacity 150  
Rate: \$150.00                      Holiday Rate: \$175.00

**Open Air Shelter:** Capacity: 36  
\$45.00

### Middlefork Reservoir

**Enclosed Facility:** Capacity 54  
Available April 1– October 31  
Rate: \$65.00                      Holiday Rate: \$95.00

**Open Air Shelters:**  
Medium Shelter (#1): Capacity 40  
\$45.00

Large Shelters (#3, 4): Capacity 54  
\$45.00

### Other:

Richmond Senior Community Center -  
Call 983-7300  
Cordell Municipal Pool -  
Call 983-7292

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Richmond, Indiana, will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

**Employment:** The City of Richmond, Indiana does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

**Effective Communication:** The City of Richmond will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Richmond programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communication accessible to people who have speech, hearing or vision impairments.

**Modifications to Policies and Procedures:** The City of Richmond will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcome in the City of Richmond offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Richmond, should contact the office of D. Sue Roberson, ADA Coordinator, by telephone (765-983-7244) or email (sroberson@richmondindiana.gov) as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City of Richmond, Indiana, to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Complaints that a program, service or activity of the City of Richmond, Indiana, is not accessible to persons with disabilities should be directed to D. Sue Roberson, ADA Coordinator, 50 North 5th Street, Richmond, IN 47374, telephone 765-983-7244, or email sroberson@richmondindiana.gov.

The City of Richmond, Indiana, will not place a

surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are accessible to persons who use wheelchairs.

City of Richmond, Indiana  
Grievance Procedure Under  
The American with Disabilities Act

This Grievance Procedure is established for the City of Richmond, Indiana, to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Richmond, Indiana. The City's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request. The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

D. Sue Roberson  
ADA Coordination/Director of Human Resources  
City of Richmond, Indiana  
50 North Fifth Street  
Richmond, IN 47374

Within 15 calendar days after receipt of the complaint, D. Sue Roberson as ADA Coordinator, or her designee, will meet with complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, D. Sue Roberson as ADA Coordinator, or her designee, will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Richmond, Indiana, and offer options for substantive resolution of the complaint.

## Administration Staff

Bill Thistlethwaite	Superintendent	983-7276	billt@richmondindiana.gov
Jim Dykes	Assistant, Superintendent	983-7423	jdykes@richmondindiana.gov
Christy Mosey	Business Manager	983-7271	
Sheila Mills	Administrative Assistant	983-7270	
Fay Paul	Receptionist	983-7275	

## Recreation Staff

Alisha Estabrook	Community Rec Coordinator	983-7426	aestabrook@richmondindiana.gov
Leslie Hall	Senior Services Coordinator	983-7300	lhall@richmondindiana.gov
Marshall Ma	Wellness Coordinator	983-7425	marshall@richmondindiana.gov
Larry Swihart	Golf Division Director	983-7287	lswihart@richmondindiana.gov

## Parks and Recreation Board

Dr. Karen Montgomery, President  
Mike Foley, Vice President  
Deanna Beaman, Member  
Gary Turner, Member  
Clay Miller, City Council Liaison

## Important Phone Numbers

Maintenance Building 983-7319  
Municipal Pool 983-7292  
Senior Center 983-7300  
Middlefork Reservoir 983-7293  
Highland Lake Golf Course 983-7287